



This form is required for all CSU undergraduate students participating in an approved transfer credit education abroad program. Coursework is pre-evaluated by the Registrar's Office to determine how it will transfer back to CSU.

STUDENT INFORMATION

Name: _____ CSU ID #: _____ RAMS Email Address: _____
Program Name: _____ Location: _____ Sponsor (i.e. CSU, ISA, USAC): _____
Term Abroad: _____ Institution Issuing Transcript: _____

STUDENT INSTRUCTIONS/CHECKLIST

- STEP 1: Determine your CSU Graduation Requirements (look at DARS or meet with your ASC/academic advisor)
STEP 2: Research courses at your host institution that meet requirements and print course descriptions
STEP 3: Fill in "COMPLETED BY STUDENT" sections with host institution course details and ATTACH COURSE DESCRIPTIONS
STEP 4: Submit form and course descriptions to the Registrar's Office in Centennial Hall for review (allow two weeks for processing)
STEP 5: Check your @RAMS email for notification that the form is ready for pick up from Centennial Hall
STEP 6: Meet with your major/minor ASC/advisor(s) for final assessment and Advisor signature
STEP 7: Make a copy for your records and drop off completed and signed original form at Laurel Hall (N.E. Corner of the Oval)



Table with 7 columns: COMPLETED BY STUDENT (Host Institution Course Information, Course Prefix/Number, Course Title), COMPLETED BY REGISTRAR (CSU Course Equivalency & Initial, Amount of Credit awarded), COMPLETED BY DEPARTMENT/ADVISOR (if equivalency determined upon return, Indicate major, minor, and/or elective requirement, Re-evaluation & Initial)

REGISTRAR COMMENTS:

Direct Enrollment/Unaffiliated Approval (required for programs not listed in the Education Abroad program search):

Education Abroad Coordinator Signature _____ Date _____

ASC/ACADEMIC ADVISOR APPROVAL & COMMENTS:

ASC/Academic Advisor Name _____ Signature _____ Date _____

Second Major/Minor Advisor Name (if applicable) _____ Signature _____ Date _____